

To Guardians,

## Reiwa 7/FY 2025 Financial Assistance for Municipal School Students (Shugaku Enjo)

Those who had this financial assistance last year also need to apply annually as needed.

The Board of Education of Okayama City bears part of the expenses necessary for school attendance for those who have trouble in enrolling their children in municipal elementary or junior high schools for financial reasons. Please follow the contents below and apply if you are eligible.

### Cases for Eligibility

You need to be certified as having equivalent difficulties to those who on public assistance by the Board of Education.

Examples) Household Income you received last year was lower than a certain amount (Please refer to the chart below.), you currently receive Child Rearing Allowance, or the income dramatically dropped this year because of various family reasons such as guardians' death, diseases, divorce or resignation.

#### «Eligibility Standard by Income»

**The total annual household income** of the family that the eligible child belongs to should be lower than a certain amount shown below. (It's determined depending on the number of household when applying.)

The number of household when applying	2 members	3	4	5	6	7
Total annual household income (JPY)	1,916,000	2,296,000	2,676,000	3,056,000	3,436,000	3,816,000
Approximate gross salary income (JPY)	About 2,990,000	About 3,540,000	About 4,020,000	About 4,490,000	About 4,970,000	About 5,440,000

As for how to confirm your household income, please refer to ❶ "How to check your Income Amount" on the other side.

### Details and Payment Schedule of Financial Support

Please refer to ❷ "Details and Payment Schedule of Financial Support" on the reverse side.

### How to Apply

Please apply online or by mail. (We do not take applications at the counter.)

Online ⇒ Scan 2D barcode below and fill in the application form to apply.

By mail ⇒ Send the application form with other documents needed to the address shown below.

### Documents Required

- Required for all applicants
- Application Form (Not required when applying online)
- A copy of the guardian's bank book (The page showing the account number) (When applying online, please attach the photo.)
- Required for only applicable persons (In addition to the documents shown above)
- Those who have the following certificates and handbooks. (Please send the application form first if the attached documents cannot be ready in time.)
  - ⇒ A copy of Child Rearing Allowance Recipient Certificate (Jido-fuyo-teate-jukyusha-sho)
  - Disability Certificate (Shogaisha-techo)
  - Mental Disability Certificate (Seishin-shogaisha-hoken-fukushi-techo) or
  - Intellectual Disability Certificate (Ryoiku-techo)
- Those who lived outside Okayama City as of January 1, 2025
  - ⇒ The income certificate (Shotoku-shomei-sho) for the year of 2024 issued by the municipality where you lived at that point.

### Deadline for Application (1st term)

If you are eligible, please apply by the deadline below with the documents shown above.

**Friday, JUNE 6th, 2025**

Online ⇒ Input/transmit is valid on the day.

By mail ⇒ Postmark is valid on the day.

### Contact

School Enrollment Division, School Education Department, Board of Education of Okayama City

Phone:086-803-1587 E-mail:shuugaku@city.okayama.lg.jp

## Online Application Entrance, Mailing Address

★ Please choose the way to apply.

### 【Apply online】

Link to apply and details  
(The Website of Okayama  
City) →



After the input form is released  
to the public (May 12th), please  
follow the direction, fill in the  
form and transmit it.

### 【Apply by mail】

Mailing address →

Cut out on the dotted line,  
paste it on the envelope, and  
stamp to mail. We recommend  
you should mail it by special  
recorded mail (Tokutei-kiroku)  
or registered mail (Kan'i-  
Kakitome).



**700-8544**

**岡山市北区大供一丁目 1 番 1 号**

**岡山市教育委員会 就学課 宛**

## Notes

- Those on welfare (Seikatsu Hogo) do not need to apply for Financial Assistance for Municipal School Students. Your school will provide you with the information on financial support for School Excursion Expenses.
- Even after you are certified as a beneficiary of this financial support, you are not always exempt for paying school fees. Please be sure to pay them on time. **They could be deducted from the benefits if they remain unpaid.**
- Since school lunch fees are deducted from Financial Support, they are not collected. (\*They are collected until you are certified as a beneficiary of the financial support. If you have the school lunch fees overpaid after certified, they will be refunded from Health and Physical Education Division.
- If you become eligible for this financial support after the first term deadline, you may apply in the second (around August) or the third (around December) terms. The schedule for applications will be announced on the Website of Okayama City or its public relations magazines.
- This flyer is available in multiple languages (English, Chinese and Korean). Please contact your school or School Enrollment Division of the city hall if you need one.

•Postage is to be borne by applicants. Please note we are not responsible for nonarrival of the application form.

①How to check your Income Amount

◇If you receive a salary from one workplace, your "deducted income" on Withholding Certificate in the highlighted column shown below is your income.

令和 6 年分 給与所得の源泉徴収票

支払を受ける者	住所又は居所	(受給者番号)													
		(個人番号)													
		(役職名)													
		氏名 (フリガナ)													
種別	支払金額	給与所得控除後の金額	所得控除の額の合計額		源泉徴収額										
	内	外	内	外	内	外	内	外	内	外	内	外	内	外	
(源泉)控除対象配偶者の有無等	配偶者(特別)控除の額	除対象扶養親族の(配偶者を除く)		16歳未満扶養親族の額		障害者の数(本人を除く)		非居住者である親族の総数							
有	控除対象	控除対象	控除対象	控除対象	控除対象	控除対象	控除対象	控除対象	控除対象	控除対象	控除対象	控除対象	控除対象	控除対象	

◇If you are self-employed, the income should be filled in the column of "Income Amount, etc. (Total)" on your Income Tax Return.

②Details and Payment Schedule of Financial Support

Category of Support	Amount of Support		Payment Schedule
	Elementary School	Junior High School	
School Supply Expenses	11,630 yen/year	22,730 yen/year	After each school term (Late September, January and March)
Expenses of Commuting Supplies (Excluding students in the 1 <sup>st</sup> grade)	2,270 yen/year	2,270 yen/year	After the first school term (Late September)
School Excursion Expenses	Up to 23,800 yen	Up to 60,910 yen	After participation in the school excursion (Late September, January and March)
School Enrollment Preparatory Expenses (For new junior high school students)	63,000 yen/year (Students only in the 6 <sup>th</sup> grade)	—	The middle of March
School Supply Expenses for new elementary school and junior high school students (Excluding the recipients of School Enrollment Preparatory Expenses above)	57,060 yen/year (Students only in the 1 <sup>st</sup> grade )	63,000 yen/year (Students only in the 1 <sup>st</sup> grade)	After the first school term (Late September)
Out-of-School Activity Expenses (One day trip)	Up to 1,600 yen	Up to 2,310 yen	After the second school term (Late January)
Out-of-School Activity Expenses (Overnight trip)	Up to 3,690 yen	Up to 6,210 yen	After the second school term (Late January)
Commuting Expenses	The commuting expenses for students taking public transportation (only within a particular school district and within a certain distance of commuting)		After each school term (Late September, January and March)
Medical Expenses	Medical treatment expenses regarding such diseases as cavities, chronic sinusitis, otitis media, or conjunctivitis. In this case, please request your school for a designated form before going see a doctor.		The Board of Education pays the hospitals directly or after each school term (Late September, January and March)
School Lunch Fees	The actual amount of fees the guardians cover as School Lunch Fees. (They are deducted as School Lunch Fees)		They are not put into the guardians' account.

\*1: As for the School Enrolment Preparatory Expenses for new elementary school students, notification is to be provided to the guardians at the time of health checkup in October or November, prior to entering an elementary school.

**Note: The amount of financial support and the payment schedule shown above are subject to change.**